



Checklist

I can take screenshots.



I can send emails properly.



I know what a quality blog comment should look like.



My Trusted Adults



MUM DAD

Principle teachers

Relife teacher



Blog Comment

If you receive a comment that isn't positive, thoughtful, helpful and that makes you feel **sad**, or **uncomfortable**.



Who to tell?



Teacher/s



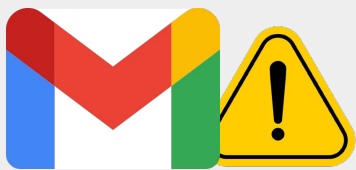
What to do?

Take a screenshot of the comment.

Send the screenshot in an email to your teacher and include the URL of the blogpost.

Your teacher will check the blog comment and remove it if necessary.





Email

If you receive an email that you makes you feel **sad**, or **uncomfortable**.



Who to tell?



Teacher/s



and

Whānau



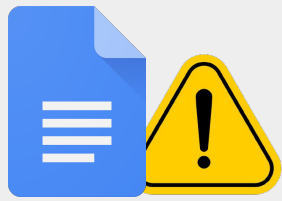
What to do?

Don't reply.

Forward the email to your teacher.

Tell your whānau what happened.





Doc Messages

If you receive a message or comment in Google Docs that isn't positive, thoughtful, helpful and that makes you feel **sad**, or **uncomfortable**.



Who to tell?



Teacher/s



What to do?

Don't reply.

Take a screenshot.

Send the screenshot in an email to your teacher.

